

MINUTES OF THE HOUSTON COUNTY COMMISSION
OCTOBER 12, 2010

PRESENT: Mark S. Culver, Chairman, Commissioner Curtis Harvey, Commissioner Bobby R. Snellgrove, Commissioner Frances M. Cook, Commissioner Phillip L. Forrester, Gary Sherrer, Attorney, Barkley Kirkland, Acting Engineer, and Nancy Bristow, Accounting Manager

ABSENT: Mark Pool, Engineer and William J. Dempsey, Chief Administrative Officer

Chairman Mark S. Culver called the 10:00 A.M. meeting to order, established that a quorum was present, and welcomed everyone. Chairman Culver extended his sympathy to Judge Kevin Moulton and his family due to the untimely deaths of his mother and father and asked for a moment of silence before Rev. Don Tew, Pastor, Ebenezer Baptist Church, gave the invocation. Commissioner Curtis Harvey led in the Pledge of Allegiance.

Commissioner Harvey made a motion to approve the minutes of the last meeting. Commissioner Cook seconded; and the motion carried unanimously.

Announcements and Public Comments from Chairman and Commissioners

Chairman Culver reminded everyone that the Community Job Fair would be held October 19th from 1:00 P.M. until 4:00 P.M. at the Dothan Civic Center. He reported it is being sponsored by the Jobs Task Force, the Alfred Saliba Family Services Center, the Dothan Area Chamber of Commerce, the City of Dothan, and Houston County. The chairman stated approximately 40 companies would be represented for anyone interested in getting a job or upgrading their job.

Chairman Culver reported absentee ballots are available on the 4th floor of the Houston County Courthouse. He stated someone can vote there or request a ballot by mail. The chairman pointed out the ballots would be available until October 28th.

He urged everyone who wanted to take part in the election process who was not a registered voter, to come to the 3rd floor of the Houston County Administrative Building and they could register to vote until October 22nd. He pointed out there were also forms on line someone could fill out and mail in.

Awards and Presentations

1. Proclamation – “BEST Robotics Day” – Mr. Chris Manasco, Leader, BEST Robotics Team, Beverlye Middle School.

The chairman reported there was no one present to accept the proclamation. Commissioner Cook made a motion to approve the Proclamation as prepared. Commissioner Forrester seconded; and the motion carried unanimously. The chairman reported the proclamation would be mailed to them.

2. Proclamation – “Pro Bono Week” – Mr. William W. Nichols, President, Houston County Bar Association

Chairman Culver asked Mr. William Nichols, President, Houston County Bar Association, to come forward. Commissioner Harvey made a motion to approve the Proclamation declaring October 24-30, 2010 as "Pro Bono Week." Commissioner Cook seconded the motion; and it carried unanimously. Chairman Culver then read the Proclamation and presented it to Mr. Nichols. The chairman thanked Mr. Nichols for his service to those who are in need of legal assistance and his commitment from his fellow members of the bar to provide those services. Mr. Nichols thanked the commission for the proclamation and to shed light on the great need of the pro bono services to those in need in Houston County, as well as the entire state.

Regular Agenda

Chairman Culver requested that the first item on the regular agenda be amended to include a Resolution appointing Gary Sherrer to the Board as the county's representative. He reported they were notified of this on Friday and were asked that the county go ahead and make the appointment. He pointed out unanimous consent was needed. The chairman asked if anyone objected to adding the item? There were no objections.

1. Request to adopt Resolution approving an application filed with the County Commission seeking authority to incorporate a Capital Improvement Cooperative District and Agreement for Development of the Alabama College of Osteopathic Medicine and Resolution appointing Gary Sherrer to the Board.

Commissioner Curtis Harvey made a motion to adopt the Resolution approving an application filed with the County Commission seeking authority to incorporate a Capital Improvement Cooperative District and Agreement for Development of the Alabama College of Osteopathic Medicine and the Resolution appointing Gary Sherrer to the Board. Commissioner Cook seconded the motion. Chairman Culver reported this had been discussed several times. He pointed out there was no obligation financially on behalf of the Commission but it would be a big assistance to the medical school. The chairman called for the question; and the motion carried unanimously. (Please see in Resolution Book)

2. Request to concur in the 2011 Holiday Schedule approved by the Personnel Board.

Commissioner Cook made a motion to concur in the 2011 Holiday Schedule approved by the Personnel Board. Commissioner Harvey seconded the motion. The chairman reported this is done because the county takes all of the state holidays. He pointed out the Personnel Board actually sets the holidays and there are a couple that the county has historically given also. Chairman Culver reported because there are 8 and 10 hour employees, the schedule needs to be established. He stated it would be published on the website, and given out to all employees. He called for the question; and the motion carried unanimously. (Please see attached schedule in Minute Book)

3. Request to approve lease renewal with the Southeast Alabama Regional Planning and Development Commission.

Commissioner Cook made a motion to approve the lease renewal with the Southeast Alabama Regional Planning and Development Commission. Commissioner Harvey seconded the motion. Chairman Culver reported the lease renewal included an increase and has some minor adjustments in janitorial costs and a few other things. He called for the question; and the motion carried unanimously.

4. Request to award bid for motorgrader blades.

Commissioner Forrester made a motion to award the bid for motorgrader blades to the low bidder meeting specs, Flint Equipment Company, in the amount of \$43.50 per 7 ft. blade, and a total bid price of \$10,875.00. Commissioner Harvey seconded the motion. The chairman called for the question; and the motion carried unanimously. (Please see attached bid summary sheet in Minute Book)

Staff Reports

Chief Administrative Officer – there was no report

County Engineer – there was no report

County Attorney

Mr. Sherrer stated he was requesting the commission go into Executive Session to discuss a legal matter. He gave each a commissioner a copy of his letter as required by the Alabama Open Meetings Act. He stated there was also a motion on the back page. Chairman Culver stated Mr. Sherrer needed a motion that, pursuant to and in compliance with the provisions of the Alabama Open Meetings Act, the commission convene an executive session for the following limited purposes: to discuss with legal counsel a legal matter. The chairman asked if there was such a motion? Commissioner Cook made the motion as stated above. Commissioner Harvey seconded the motion. The chairman called for the question; and the motion carried unanimously. At 10:15 A.M., the commissioners convened in an executive session.

Commissioner Cook made a motion at 10:35 A.M. to reconvene the regular session of the Houston County Commission. Commissioner Harvey seconded the motion. The chairman called for the question; and the motion carried unanimously.

Chairman Culver then reported that no further action was necessary by the commission. He stated if there were no other questions, he would entertain a motion to adjourn. (Please see attached in Minute Book)

Adjourn.

Commissioner Harvey made a motion to adjourn. Commissioner Snellgrove seconded; and the motion carried unanimously.

